

# Community Engagement Award

Welcoming, supportive communities are a vital part of what New Zealand has to offer our visitors. Successful tourism businesses protect and enhance their social licence to operate within their communities and act as desirable and responsible employers.

The Community Engagement Award recognises a tourism business that is a leader in engaging and supporting vibrant communities. It has a well thought out and executed programme to successfully engage with the communities in which it operates. It is working to establish shared trust and values and is using a variety of approaches to connect with its host community/ies, including informing, consulting, involving and collaborating.

## What are the judges looking for?

- **Leadership** – a clearly defined and comprehensive organisation-wide community engagement programme which has been successfully implemented and has had a significant impact.
- **Operational excellence** – the plan is well thought out, executed, and evaluated across the business.
- **Impact and outcomes** – demonstrable results have been achieved over a sustained period of time (at least 12 months), and the impact is measured.

## New Zealand Tourism Sustainability Commitment

This Award specifically relates to tourism businesses taking a lead role on the TSC's Community element – "New Zealanders understand, support, shape and benefit from tourism operating in their communities". This award focuses on business commitment 8, while advancing other elements of sustainability.

**Commitment 8 - Community Engagement.** We actively and positively engage with the communities in which we operate, taking a leadership role to champion causes that are important to the community.

## Judging criteria

Your entry should include the following and must be submitted using the online portal.

### Organisation statement\* (150 words)

A short statement about your organisation and why you should win this award.

### Award statements

Award statements should concisely outline how the organisation has demonstrated the criteria for this award, for each of the areas below:

#### 1. **Leadership** (up to 300 words) – 30 points

- What is your organisation's community engagement programme?
- How do you communicate the programme to your community?
- Have you consulted with your community to obtain their views and feedback?
- Have you worked with other business and/or community groups to effect positive change in your community?
- How are you working towards being an Employer of Choice?
- How do you involve your community to make them active contributors?

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2. **Operational excellence** (up to 350 words) – 35 points

- How was your community engagement plan developed and how is the ongoing implementation managed?
- How were your staff involved?
- Who was consulted during the development stage?
- How is the programme continually evaluated and improved?
- How do you support and what initiatives do you have in place to educate visitors and your community on the Tiaki Promise?
- How are you championing the New Zealand Tourism Sustainability Commitment?
- What carbon measurement and reduction programme do you have in place? When was this introduced and how has it evolved?
- What actions are you taking to support New Zealand’s Predator Free 2050 goal or champion biodiversity and conservation efforts?
- How are you embracing Te Whakarae Māori (Māori approaches and knowledge) within your organisation?

3. **Impact and outcomes** (up to 350 words) – 35 points

- What are the community engagement impacts of this plan?
- What tangible and quantifiable results were achieved over a sustained period of time? Provide before and after metrics where relevant.
- Were any benefits achieved beyond what was expected?

**Financial Performance and Compliance Statement**

As part of the submission process, you will be asked to confirm that:

- Your business is financially sound.
- The entrant (individual or organisation) is not under investigation or been prosecuted by any New Zealand or international statutory body.
- All the information provided in your application is true and verified where possible.

This will be a tick box in the submission form.

\* This information may be used in TIA and Award partners marketing material.

## Awards registration and entry submission process

Entering the New Zealand Tourism Awards is now a two-step process.

### Step 1: Award Registration (closes 18 June 5pm)

To enter the Awards, register and pay using the registration form on the [New Zealand Tourism Awards website](#) by 5pm 18 June. Late registrations will not be accepted.

#### Entry Fee (per entry):

- TIA member: \$79 + GST
- Non-member: \$129 + GST ([Learn more about becoming a TIA member](#))

### Step 2: Submit your Entry

After registering, you'll receive an email with a link for each award entry/category to complete your submission online. Submit your entries by **2 July 5pm** — late entries won't be accepted.

## Guidelines

- Please read the [criteria](#) for the Award carefully. You will be asked to provide an organisation statement and statements against the Award criteria.
- Ensure you allow enough time to complete your entry so that it best represents your ability and achievements.
- Prepare your entry in a Word document and use it as your master copy. Once finalised, copy and paste the content into the online entry portal. You won't receive a copy of your entry once submitted.
- Each question has a word count outlined in the criteria. We recommend you utilise and take advantage of the maximum word count to provide the Judges with as much information as possible.
- Please note that entries must directly answer the questions in the text boxes provided. Any entry that refers to a supporting document instead of answering the question will be disqualified.

## Supporting material

While not mandatory, we strongly encourage all entrants to submit supporting material, as it provides valuable context for the judges and can strengthen your entry. Supporting material should be a single document in PDF format of no more than 10 pages and a max of 2MB. You may include graphs, screenshots, testimonials or a link to video content (no more than three minutes video footage in total). Documents exceeding 10 pages will not be considered.

## Referee

You will be asked to provide the name of a referee, including their contact email and phone number. If you are selected as a finalist, your referee may be contacted by a member of the judging panel.

## Questions?

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If you have any questions about the awards or the entry and submission process, please contact [events@tia.org.nz](mailto:events@tia.org.nz).

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# 2025 Entry Terms and Conditions

- You must complete an online entry form for each of the awards you wish to enter.
  - **Entry Fees:** An entry fee is applicable for each award category (excluding the Sir Jack Newman Award). The entry fee is non-refundable.
    - Awards Registration (13 March – 18 June 5pm)
      - TIA members: \$79 + GST
      - Non-members: \$129 + GST
  - Payment by credit card is required at the time of registration. If you'd like to pay by invoice, please email us. Failure to pay the full amount by the required date may result in the entry being removed.
    - For individual awards, you can only enter yourself or an employee.
  - For business awards, you can only enter your own organisation.
  - Entry for the Sir Jack Newman Award is by nomination only and should be emailed to [events@tia.org.nz](mailto:events@tia.org.nz).
  - The judges' decision is final and no correspondence will be entered into.
  - **Previous Award Winners and Finalists:** If you are a previous award winner or finalist, you can enter the New Zealand Tourism Awards.
    - If you were a winner or finalist in 2024 and are eligible to enter into the same award category again for 2025, your entry must clearly demonstrate significant improvements or changes compared to your 2024 submission. You will be required to provide this information in a separate text box on your entry form.
  - Current employees of Tourism Industry Aotearoa cannot enter the awards.
  - All finalists and winners agree to media coverage. All entry information is held on a commercial-in-confidence basis. No entry information will be shared or distributed to third parties (with the exception of the judging panel). Where an award sponsor requests information to promote the finalists or winner in their category, TIA reserves the right to provide them with the organisational statement provided on entry. Entrant's contact details may be provided to the Awards sponsors and Tourism Industry Aotearoa Strategic Partners.
  - TIA reserves the right to cancel the Awards programme or individual award categories within the programme.
  - TIA reserves the right to remove an entrant or entry for risk of reputational damage or events that occur between entry and awards night that necessitate action by TIA.
  - The entrant (individual or organisation) confirms that they are not under investigation nor have been prosecuted by any New Zealand or international statutory body (for example Accident Compensation Corporation, New Zealand Police, Health and Disability Commission, Inland Revenue Department, Immigration, WorkSafe NZ, Commerce Commission or other). If this is to be found untrue, it will result in the entrant being removed from the Award category.
  - TIA may choose to conduct their own research from public sources on entrants. This may result in information being provided for judges consideration as part of the judging process.
- If you have any questions, please contact [events@tia.org.nz](mailto:events@tia.org.nz)